

To: Orient Overseas Container Line Limited – OOCL Hong Kong Branch

Date: _____

Dear Sirs/ Madam,

We, the undersigned, would like to request the following:

<u>Vessel/ Voyage</u>	<u>Booking nbr(s)</u>	<u>Qty/ Size</u>	<u>Container nbr</u>	<u>Seal nbr.</u>	<u>Place of delivery</u>

Rework Shipment

The captioned container(s) will be picked up on (date) _____ at (time) _____ for export rework, and full laden will be returned on (date) _____ to load onto (vessel/ voyage) _____.

Cancel Withdrawn

The captioned container(s) will be withdrawn on (date) _____ at (time) _____ for cancellation, and the empty container(s) will be returned on designated depot on/ before (date) _____.

We will take full responsibility and settle all involved charges for the above request.

Shipper's Company Chop and Signature

Company Name (BLOCK LETTER): _____

Contract Person (BLOCK LETTER): _____

Tel: _____ Fax: _____

Please tick whichever applicable.