

# [ My OOCL Center 온라인에서 인보이스 검색과 프린트하기 ]

※ 인보이스는 담당영업에게 받은 운임이 비엘에 링크가 된 경우에 온라인에서 검색할 수 있습니다.  
※ 따라서 부킹하실 때 정확한 운임번호를 입력하시면 그만큼 인보이스확인이 빠릅니다. 운임번호는 담당영업에게 문의하시면 알려드립니다.

※ 인보이스를 온라인에서 프린트 하거나 이메일/팩스로 받으시려면 대표전화 02)398-2300, 비엘파트 0#2 로 전화 요청이나 [kordoc@oocl.com](mailto:kordoc@oocl.com) 으로 이메일 요청 하시기 바랍니다.

## 1. 인보이스 프린트 승인 신청

- 인보이스를 온라인에서 프린트하기 위해서는 먼저 메뉴>Invoices and Payment>Sign-up for Invoice Print 로 가서 요청을 하고 승인을 받는 과정이 필요합니다. 이 과정은 최초로 한번만 하시면 됩니다.
- OOCL 에 체크하면 Submit 버튼이 활성화됩니다. Submit 버튼 클릭.
- 오오씨엘 내부적인 승인이 완료되면 그 이후에 요청되서 업로드되는 모든 인보이스는 프린트가 가능합니다.

**Sign-up for Invoice Print**

Printing Request Details

**Features**

- Access and make prints of your invoices online.
- Share invoice prints with your business associates, including your freight forwarder or outsourced accounting firm.

**Benefits**

- Quickly and easily print your invoices; you no longer have to wait for your documents to be delivered by courier or fax.
- Ensure that your associates print your invoices in a timely manner, in order to make payments to your carrier.

**Security**

- The CargoSmart system uses server authentication and data encryption to protect the transmission of invoices.

**System Requirements**

- Adobe Acrobat Reader - In order to view and print invoices, you must have Adobe Acrobat Reader installed on your computer.
- Printer Specifications - Invoices should be printed on landscape-oriented printers. Laser printers are recommended.

Please note that if you choose to receive your invoice prints online, OOCL will no longer courier or fax invoices to you or to other users.

Carrier	Remarks
<input checked="" type="checkbox"/> OOCL	Invoice print request has been submitted for OOCL.

## 2. 인보이스 검색하기

- 메뉴>Invoices and Payment>Invoice View and Print
- 검색할 비엘번호등을 입력하고 Search 버튼을 누릅니다.

**Invoices and Payment** Tracking

**Invoice View and Print**

Payment Instruction Search

Statement of Accounts Search

Sign-up for Invoice Print

**OCCL**  
We take it personally

My OCCL Center Contact Us e-Subscription Help Sign Off

Schedules Booking Documentation Invoices and Payment Tracking Reporting Service Request Rate and Tariff Administration

### Invoice Search

Search by Collapse

To search invoice, at least one search criterion (Invoice Number, Bill of Lading Number, Vessel Voyage, or Date Range)

Invoice Number:

Bill of Lading Number:

Vessel Name:

Voyage:

Date Range:  Invoice Date  Invoice Due Date

From: 01 Apr 2009 To: 30 Jun 2009 Tip

Invoiced Company:  Add Delete

Invoice Status: All

Printed Status: All

Reset **Search**

- 인보이스를 목록에서 직접 프린트를 할 수도 있고, 인보이스 번호를 클릭하면 해당 내용이 보이고 내용 확인 후 프린트할 수 있습니다.

Search Result

Invoice Currency  Local Currency

Map Siz	Invoice #	Invoice Date	Invoice Due Date	Invoice Currency	Invoiced Amount	Outstanding Amount	Invoiced Company	B/L #	Vessel Voyage	Payment Instructions Reference #	Remaining Prints	Actions
OOCL Office Region: Bahrain												
<input type="checkbox"/>	A4	4500005590 (ready)	27 Apr 2010	27 Apr 2010	USD	5.00	5.00	Black & Decker (Fayetteville)	2013101041 2013101039	OOCL EUROPE 026	4	
OOCL Office Region: Hong Kong												
<input type="checkbox"/>		4154666305	28 Apr 2010	29 Apr 2010	HKD	4.00	4.00	Black & Decker (Fayetteville)			Not Available	
<input type="checkbox"/>		4154666307	28 Apr 2010	29 Apr 2010	HKD	-6.00	-6.00	Black & Decker (Fayetteville)	3050738840	APL BRAZIL 050	Not Available	
<input type="checkbox"/>	A4	4154666308 (ready)	28 Apr 2010	30 Apr 2010	HKD	2,500.00	2,500.00	ABC European Air & Sea Cargo Distribution Transport GmbH (Fischamend)			1	
<input type="checkbox"/>	A4	4154666309 (ready)	28 Apr 2010	30 Apr 2010	HKD	800.00	800.00	ABC European Air & Sea Cargo Distribution Transport GmbH (Fischamend)			1	
<input type="checkbox"/>	A4	4154666311 (ready)	28 Apr 2010	29 Apr 2010	HKD	1,000.00	1,000.00	Black & Decker (Fayetteville)			1	
<input checked="" type="checkbox"/>	A4	4154666313 (ready)	28 Apr 2010	28 Apr 2010	HKD	500.00	500.00	Black & Decker (Fayetteville)			1	
<input type="checkbox"/>		4154666315	28 Apr 2010	28 Apr 2010	HKD	4.00	4.00	Black & Decker (Fayetteville)	3050732410	APL ARGENTINA 056	Not Available	
<input checked="" type="checkbox"/>	Letter	4154666295 (ready)	27 Apr 2010	29 Apr 2010	USD	9.00	9.00	Black & Decker (Fayetteville)	2013101038	OOCL EUROPE 026	copies	
<input type="checkbox"/>		4154666299	27 Apr 2010	29 Apr 2010	HKD	6.00	6.00	Black & Decker (Fayetteville)	3050738860	APL BRAZIL 050	Not Available	
<input type="checkbox"/>		4154666300	27 Apr 2010	29 Apr 2010	HKD	6.00	6.00	Black & Decker (Fayetteville)	3050738860	APL BRAZIL 050	Not Available	
<input type="checkbox"/>		4154666284	26 Apr 2010	29 Apr 2010	HKD	4.00	4.00	Black & Decker (Fayetteville)			Not Available	
<input type="checkbox"/>	A4	4154666285 (ready)	26 Apr 2010	29 Apr 2010	HKD	6.00	6.00	Black & Decker (Fayetteville)	2013101045	OOCL EUROPE 026	7	
<input type="checkbox"/>	Letter	4154666267 (ready)	23 Apr 2010	29 Apr 2010	USD	3.00	3.00	Black & Decker (Charlotte)	2013101040	OOCL EUROPE 026	1	
<input type="checkbox"/>	Letter	4154666270 (ready)	23 Apr 2010	23 Apr 2010	USD	8.00	8.00	Paper Chase International(Decatur)	2013101043	OOCL EUROPE 026	1	

Invoice 1 to 15 of 84

Page 1 of 6 Next

**Print** Tip Create Payment Instructions

- 인보이스 번호를 클릭하면 상세내용이 아래 화면과 같이 보여집니다.

### View Invoice Details

Invoice Number 4154666267 (ready)

Last Modified: 23 Apr 2010, 06:58 GMT  
Number of Prints Remaining: Original (1)

<b>Invoiced Company</b> Black & Decker 10525 D. Granite Street Charlotte, NC - 28213 United States	<b>Office of Issue</b> Hong Kong OOCL (HK) Limited 32/F, Harbour Centre 25 Harbour Road Wan Chai Hong Kong	<b>Mailing Address</b> OOCL (HK) Limited OOCL (HK) Limited 32/F, Harbour Centre, 25 Harbour Road, Wanchai, Hong Kong./	<b>Bank Remittance To</b> OOCL (HK) Limited
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Invoice Total: USD 3.00      Ship to/by: Black & Decker  
Paid Amount: USD 0.00      Issued Date: 23 Apr 2010  
Adjustment Amount: USD 0.00      Last Payment Date:  
Outstanding Amount: USD 3.00      Due Date: 29 Apr 2010

**Reference Information**  
Customer's Reference Number:

B/L Number	Vessel Voyage	Voyage Exchange Rate	B/L Date	Place of Receipt	Port of Load	Port of Discharge	Final Destination
2013101040	OOCL EUROPE-026	0.00000000	23 Apr 2010	Hong Kong	Hong Kong 08 Mar 2010, 10:00 HKT (estimated)	Long Beach 21 Mar 2010, 18:00 PDT (estimated)	Long Beach

NOTICE: The information shown below is for reference only.  
If you have any questions regarding the invoice or B/L details, please contact OOCL.

Details | Payment History | Payment Instructions | History Log

**Cargo Description**

Container Number	Size	Type	Cargo Description

Total Weight:    Measurement:

**Charge Details**

B/L Number	Charge Type	Basis	Rate	Extended Value	Exchange Rate	Total
2013101040	CY Port Service Charge	1,000	USD 3.00	USD 3.00	1.00000000	USD 3.00

Done | **Print** | Request Change | Request Additional Print | Create Payment Instructions

※ **주의사항** 프린트 요청을 하지 않는 경우에는 위와같은 프린트 버튼이 보이지 않을 수 있습니다.  
대표전화 02)398-2300, 비엘파트 0#2 로 **전화 요청**이나 [kordoc@oocl.com](mailto:kordoc@oocl.com) 으로 **이메일 요청** 하시기 바랍니다.

### 3. Invoice Summary 검색기능

- 인보이스가 새로 업로드된 목록을 빠르고 쉽게 검색할 수 있는 곳입니다.
- Shipment Summary 의 Invoice Print Ready : 괄호안의 숫자는 업로드된 인보이스 숫자입니다.
- 인보이스 프린트 요청을 하신 후 이 곳에서 검색과 프린트가 가능합니다.

**OOCL**  
We take it personally

Schedules ▾ Booking ▾ Documentation ▾ Invoices and Payment ▾ Tracking ▾ Reporting ▾ Service Request ▾ Rate and Tariff ▾ Administration ▾

**OOCL Lite** is now available from **Apple App Store** for your experience on **Sailing Schedule Enquiry** with free [download](#)!

**My OOCL Center** Welcome, Rene Kim ! 12 Oct 2011 (Wed)

[What's New in MOC?](#)

**Quick Links** [Manage](#)

- [Service Request -> Submit Service Request](#)
- [Booking -> Templates](#)
- [Shipping Instructions -> Shipping Instructions Submission](#)

**Shipment Summary**

- [Outstanding Document \(20\)](#)
- [Invoice Print Ready \(36\)](#)
- [BL Draft Ready \(2\)](#)

**To Do List(21)** **Notifications(1)** **My Requests(1)**

Description	Reference # ▾	Task Due D
<a href="#">Document AMS/ACI House Bill Request from OOCL</a>	Booking #:	12 Oct 2011, 15
<a href="#">Document AMS/ACI House Bill Request from OOCL</a>	Booking #:	06 Oct 2011, 15
<a href="#">Document AMS/ACI House Bill Request from OOCL</a>	Booking #:	04 Oct 2011, 13
<a href="#">Document AMS/ACI House Bill Request from OOCL</a>	Booking #:	05 Oct 2011, 15

**Search**

Search by:  Cargo Tracking  Shipment Details  
 Shipment Folder

Bill of Lading Number:

Booking Number:

Container Number:    
(Maximum 6 container numbers, separated by a space.)

Reference Number:

❖ 사용시 어려움이나 문의 사항이  
있으면 바로 연락주시기 바랍니다.



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