



*We take it personally*

HKG-2010-27

12 Oct 2010



## **ANNOUNCEMENT**

### **Enhancement on Shipment Folder in My OOCL Center (MOC)**

In our continuous effort towards enhancing customer's convenience, we are pleased to advise that the below OOCL documents are now available in our Shipment Folder of My OOCL Center (MOC). The Shipment folder allows easy retrieval and record-keeping of documents, with the capability of providing full visibility to you or your partners without any cost.

There are four types of documents can be found in Shipment folder:

1. Booking Acknowledgment (BA) – OOCL will upload the BA once booking confirmation, which you can download or forward the BA to your business partners for further logistics arrangement at anytime and anywhere.
2. Bill of Lading (B/L) Copy – OOCL will upload the B/L, within 1 working day after SI submission or vessel departure whichever is later, which you can quickly view the B/L content on line instead of waiting for fax copy with minimal carbon footprint or environmental impact.
3. Arrival Notice (AN) – OOCL will upload the AN before vessel arrival which you can receive AN by e-mail in one batch per day and search for AN on line proactively by B/L #, container #, vessel name etc in a timely manner.
4. Invoice (INV) – OOCL will upload the invoice (debit note) once B/L is ready which you can search for invoice details, view OOCL charges, and print invoice to enhance the payment process with OOCL.

We encourage all customers to use our available e-Document, helping us contribute to an environmentally sustainable workplace.


Existing customers with MOC or CargoSmart accounts can simply login to use this enhanced service for OOCL shipments. For any new users, please register at [www.oocl.com](http://www.oocl.com) for user ID and password which is free of charge.

#### **OOCL Hong Kong Branch**

32/F., Harbour Centre, 25 Harbour Road, Wanchai, Hong Kong. Tel : (852) 2506 6888

東方海外貨櫃航運香港分行

香港灣仔港灣道 25 號海港中心 32 樓 電話 (852) 2506 6888

 An OOIL Group Company