

## My OOCL Center(MOC) 등록 안내

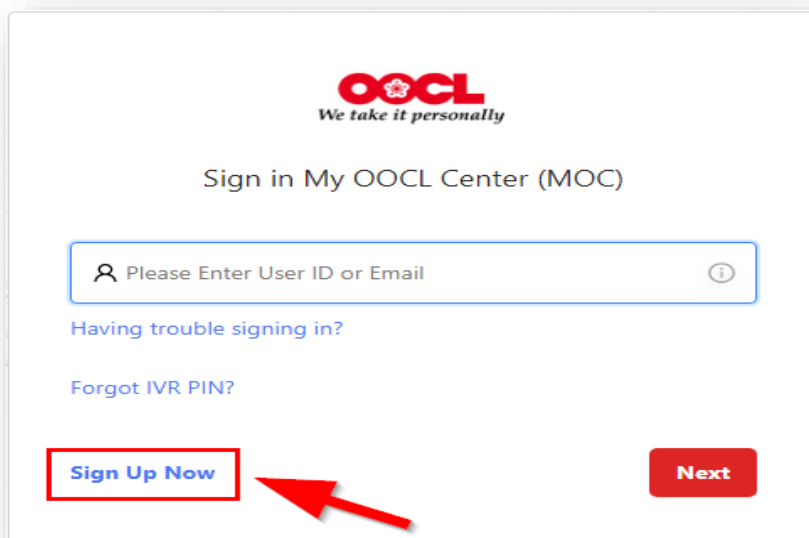
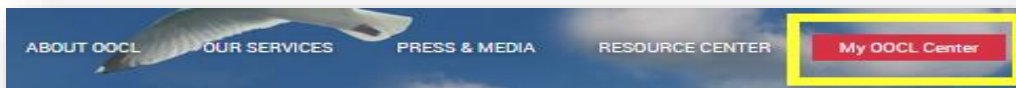
1. My OOCL Center 등록하기
2. 사용자 계정 추가하기

## [ My OOCL Center 등록하기 ]

### ※ 유의사항

- 등록 신청 후 즉시 로그인 암호가 부여되지 않습니다.  
내부 인증 절차를 거친 후 암호가 부여되므로 이점 유의하시기 바랍니다.  
보통 등록 후 익일 오전까지 인증이 완료됩니다.
- 한 업체당 1 회만 신청이 가능합니다.  
동일 업체에서 복수로 신청하더라도, 기존 ID 가 존재하는 경우에는 새 신청이 적용되지 않습니다.  
따라서 신청 전에 기존 ID 존재 여부를 반드시 확인해 주시기 바랍니다.
- 업체 등록이 완료된 후에는 \*\*관리자(일반적으로 최초 신청자)\*\*가 추가 사용자 계정을 생성할 수 있습니다.  
사용자 생성 방법은 '[사용자 계정 추가하기](#)' 메뉴에서 확인하실 수 있습니다.

1. 등록화면 접속 : [www.oocl.com/korea](http://www.oocl.com/korea) 메인 페이지 화면 오른쪽 상단 My OOCL Center 를 클릭하여 **Sign Up Now** 를 클릭합니다.



2. 항목 입력 : 필수 항목(\* 표시 부분)을 모두 입력합니다.

- Company Information(필수 입력 사항)
  - 1) **Company English Name** : 영문 회사명을 입력합니다.
  - 2) **Country/Region** : South Korea 를 선택합니다. (키보드에 입력하면 목록 상자가 나타나고 선택할 수 있습니다.)
  - 3) **State/Province** : 시/도를 선택합니다.(키보드에 입력하면 목록 상자가 나타나고 선택할 수 있습니다.)
  - 4) **Street** : 영문 회사 주소를 입력합니다.
  - 5) **Local Unique Identification Number** : Business License Number 를 선택하고 오른쪽 컬럼에 사업자 등록 번호를 숫자만 입력합니다. (Upload License 버튼을 이용하여 사업자 등록증을 첨부하실 수 있습니다. -> 등록증 첨부는 선택 사항입니다. )

### Company Information

\* Company English Name

ABC Company

Local Company Name

\* Country/Region

South Korea

\* State/Province

Seoul

County/District

City

\* Street

19, Saemunan-ro 5-gil, Jongno-gu,

Zip Code / Postal Code

\* Local Unique Identification Number :

BUSINESS REGISTRATION NUMBER

1234567890

Document of Unique Identification : (Upload .png/.jpg/.jpeg/.pdf, up to 5 files supported)

Upload License

Max total file size is 20MB.

- Personal Information(필수 입력 사항)

- 1) **Name** : 대표 사용자 **영문 이름**을 입력합니다.
- 2) **Email Address** : 대표 사용자 **이메일 주소**를 입력합니다.(※ 주의 사항 : 이곳에 입력한 이메일 주소가 로그인 아이디가 되고 가입 신청 후 모든 확인 이메일이 이 이메일 주소로 전달되니 정확히 입력하시기 바랍니다.)
- 3) **Phone No.** : 연락 가능한 **전화번호**를 입력합니다.

### Personal Information

\* Name

Mr. ▾	Rene	Middle name (O...	Kim
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\* Email Address :

\* Phone No.

82	—	2	—	3982300
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Job Title

Department

3. 등록 제출 : 필수 사항 입력이 모두 끝나면, 동의서에 체크 표시를 한 후 Submit 버튼을 누릅니다.

Please grant me access to **My OOCL Center**

By submitting the above registration information, you indicate that you have read and understand and agree to be bound by the [Terms of Use](#) and the [Privacy and Security Statement](#), including Section 5.10. You may view the Terms of Use by clicking on "Terms of Use" and "Privacy and Security Statement" (which forms part of the Terms of Use), on the bottom of the page at [www.oocl.com](http://www.oocl.com). Your submission of this information will also constitute your consent to collection and transfer of this information by and between OOCL, its affiliates and System Administrator (CargoSmart) for use, processing and storage in the United States or any other country.

IMPORTANT NOTICE  
CargoSmart is the System Administrator of OOCL Web Site. The user information, User ID, and Password are managed by CargoSmart and Password is generated by CargoSmart. The User ID and Password notifications will be sent to you by CargoSmart. If you wish to use the services in CargoSmart Web Sites, you can use the same set of User ID and Password for logging into CargoSmart Web Sites. Upon your first time login of CargoSmart Web Sites, CargoSmart will complete the registration form on your behalf automatically using the same set of user information above. CargoSmart will also automatically setup an association between your company and the CargoSmart Participating Carriers. Use of the services in CargoSmart Web Sites will be subject to CargoSmart's Terms of Use and Privacy and Security Statement. You will be required to accept the CargoSmart's Terms of Use and Privacy and Security Statement when you login CargoSmart Web Sites. Your submission of the above registration information will constitute your acknowledgement of this Notice.

**Agree & Submit**

4. 등록 종료 : 아래 표시된 부분을 오른쪽을 밀어서 사진 퍼즐을 맞춥니다.

\* Phone No.  
82 — 2 — 3982368

Job Title  
Department


Please grant me

By submitting t bound by the T Use by clicking bottom of the p and transfer of processing and

IMPORTANT N  
CargoSmart is t are managed by CargoSmart and Password is generated by CargoSmart. The User ID and Password notifications will be sent to you by CargoSmart. If you wish to use the services in CargoSmart Web Sites, you can use the same set of User ID and Password for logging into CargoSmart Web Sites. Upon your first time login of CargoSmart Web Sites, CargoSmart will complete the registration form on your behalf automatically using the same set of user information above. CargoSmart will also automatically setup an association between your company and the CargoSmart Participating Carriers. Use of the services in CargoSmart Web Sites will be subject to CargoSmart's Terms of Use and Privacy and Security Statement. You will be required to accept the CargoSmart's Terms of Use and Privacy and Security Statement when you login CargoSmart Web Sites. Your submission of the above registration information will constitute your acknowledgement of this Notice.

**Agree & Submit**

Please complete verification



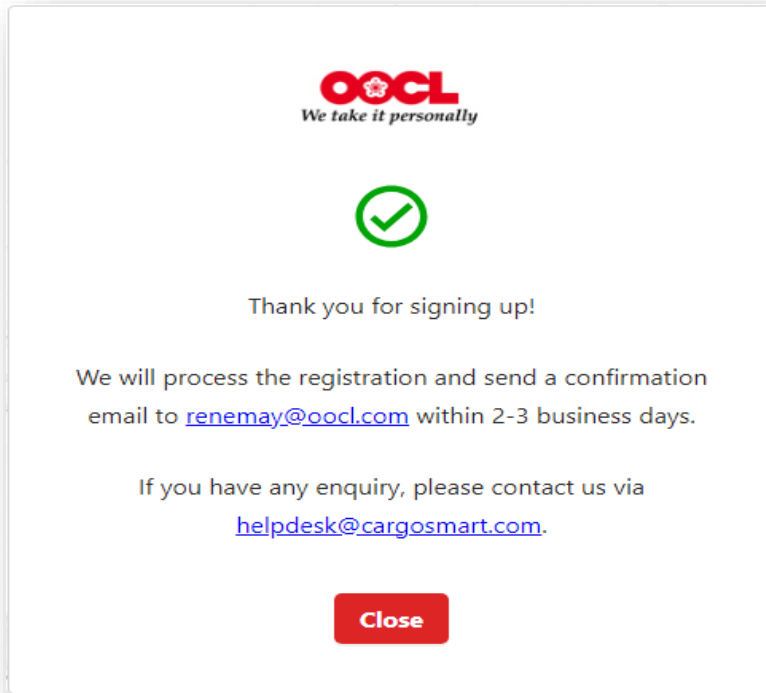
Please drag the left arrow for security verification

5. **등록 종료** : 등록 완료 안내 화면이 나오고 등록이 종료됩니다.

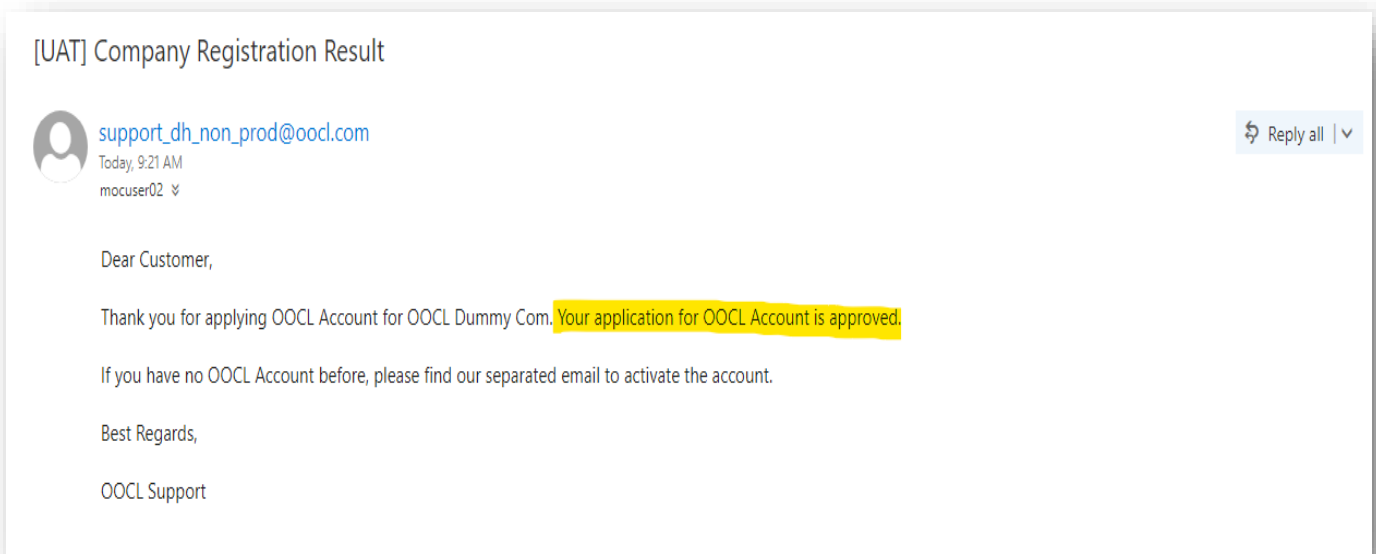
등록 신청 후 즉시 로그인 암호가 부여되지 않습니다.

내부 인증 절차를 거친 후 암호가 부여되므로 이점 유의하시기 바랍니다.

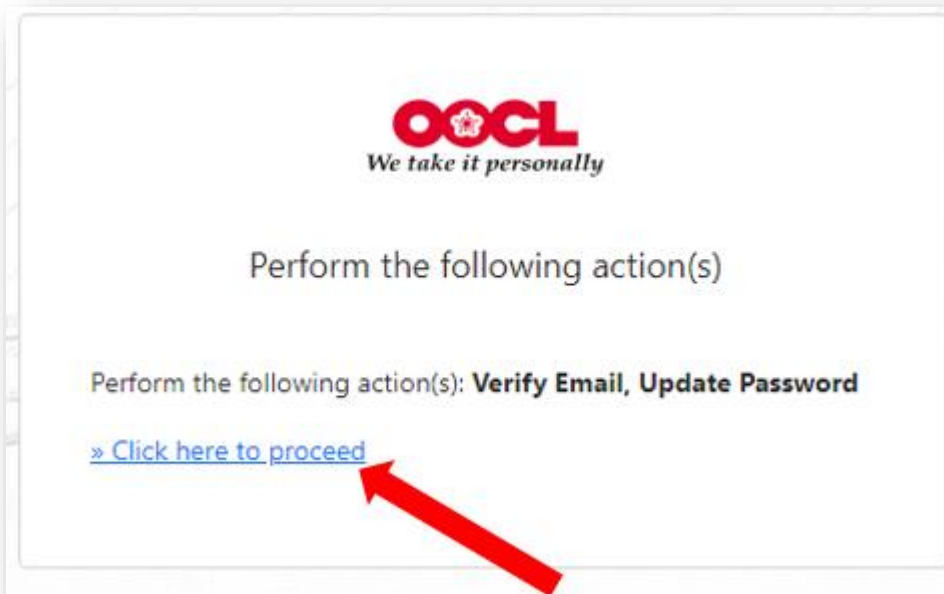
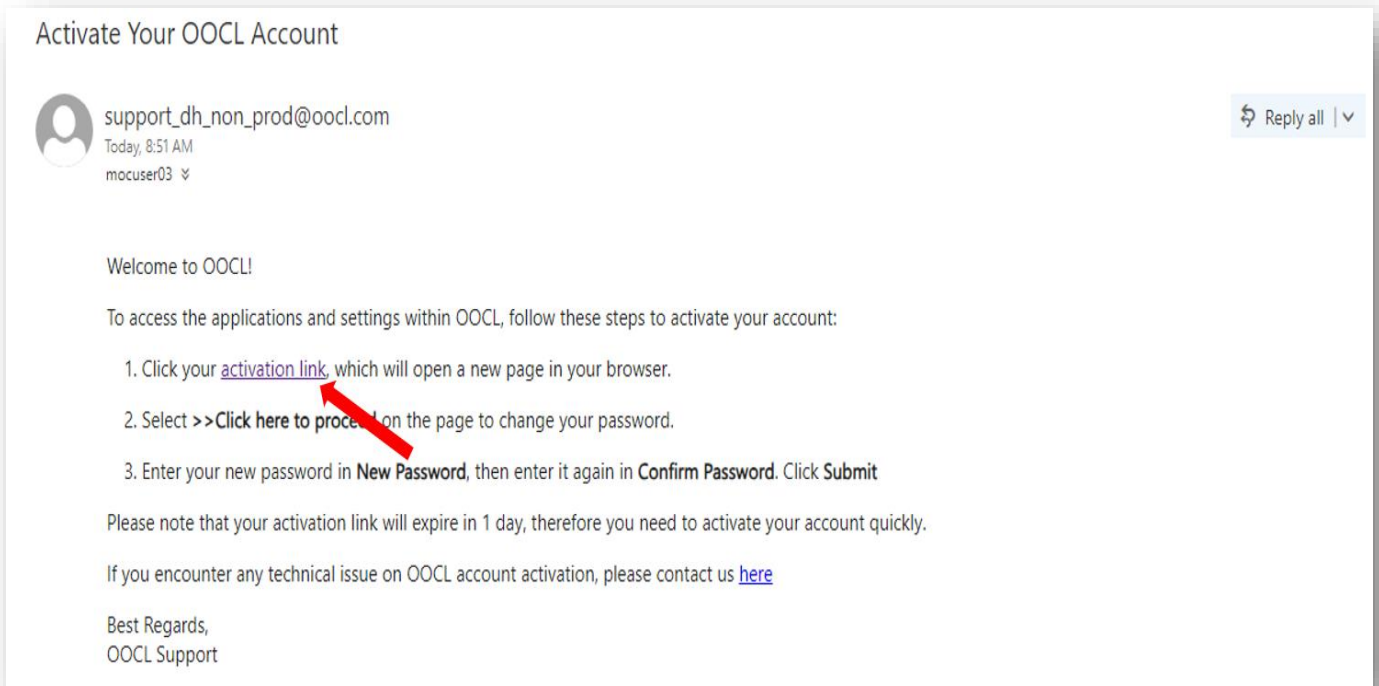
보통 등록 후 익일 오전까지 인증이 완료됩니다.

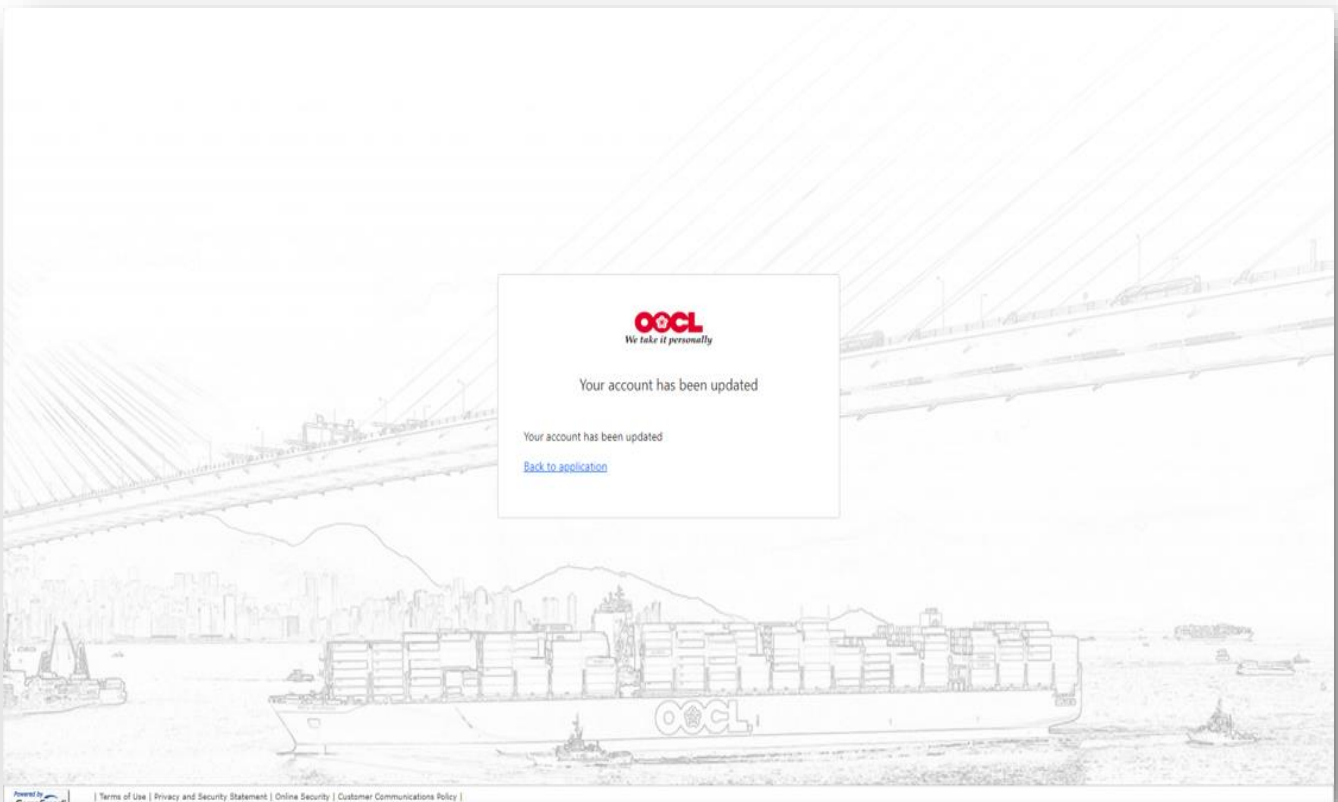
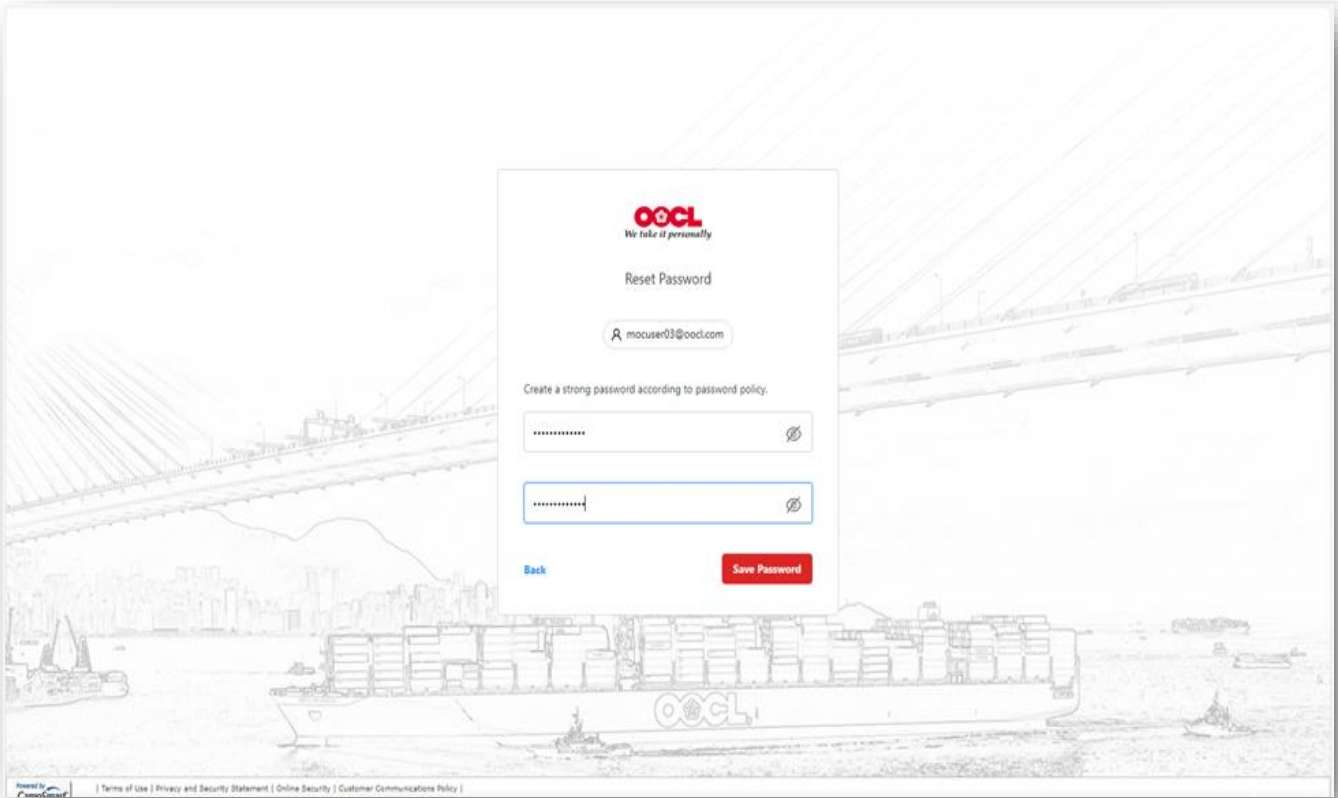


6. **승인 완료** : 등록이 승인되면 이메일로 승인 완료 메일을 받습니다.

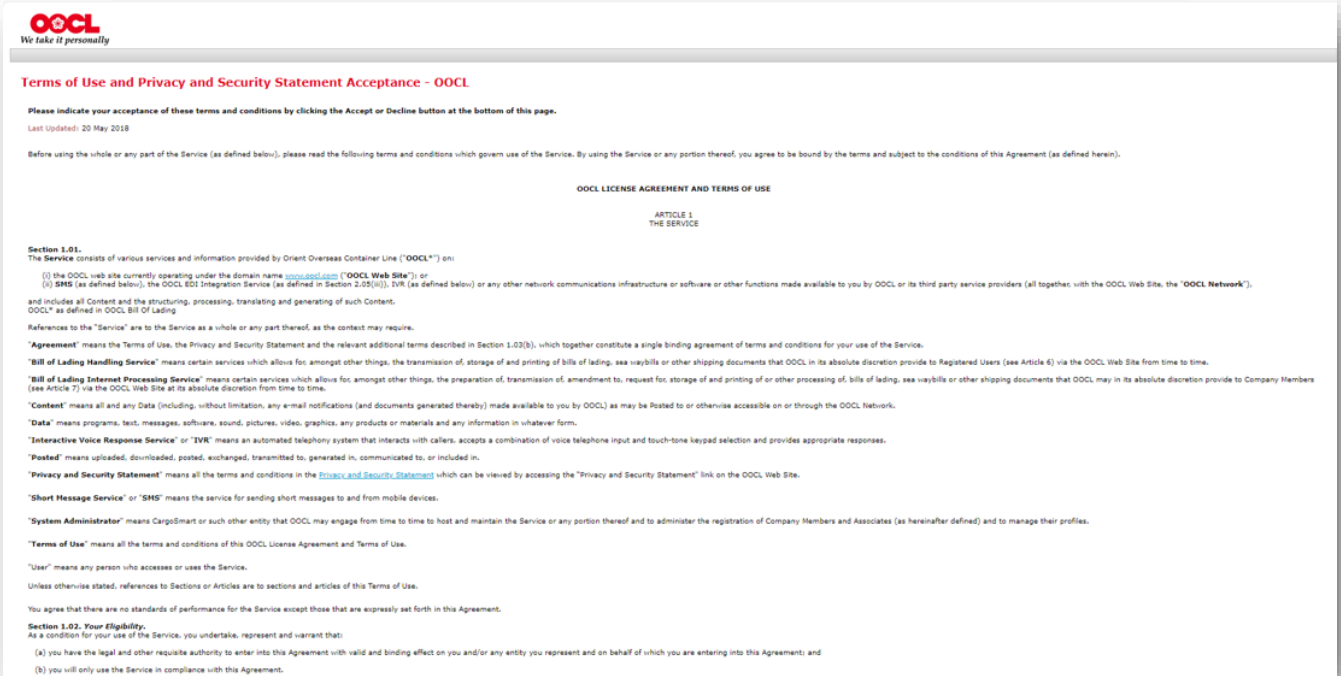


7. **암호 설정** : 승인 완료 메일 이후로 "**Activate Your OOCL Account**" 제목의 이메일을 하나 더 받는데 이곳에 **Activation link** 라는 하이퍼 링크를 클릭 후 , "Click here to proceed"를 클릭하면 암호를 입력할 수 있습니다. **암호 생성 후 로그인합니다.**





8. 첫 로그인시에 나타나는 OOCL 이용약관과 개인 정보 및 보안 동의서에 “Accept”을 눌러 동의합니다.



**OOCL**  
We take it personally

**Terms of Use and Privacy and Security Statement Acceptance - OOCL**

Please indicate your acceptance of these terms and conditions by clicking the Accept or Decline button at the bottom of this page.  
Last Updated: 20 May 2018

Before using the whole or any part of the Service (as defined below), please read the following terms and conditions which govern use of the Service. By using the Service or any portion thereof, you agree to be bound by the terms and subject to the conditions of this Agreement (as defined herein).

**OOCL LICENSE AGREEMENT AND TERMS OF USE**

ARTICLE 1  
THE SERVICE

**Section 1.01.**  
The Service consists of various services and information provided by Orient Overseas Container Line (“OOCL”) on:  
(i) the OOCL web site currently operating under the domain name [www.oocl.com](http://www.oocl.com) (“OOCL Web Site”) or  
(ii) SMS (as defined below), the OOCL EDI Integration Service (as defined in Section 2.05(iii)), TVR (as defined below) or any other network communications infrastructure or software or other functions made available to you by OOCL, or its third party service providers (all together, with the OOCL Web Site, the “OOCL Network”), and includes all Content and the structuring, processing, translating and generating of such Content.  
OOCL” as defined in OOCL Bill Of Lading

References to the “Service” are to the Service as a whole or any part thereof, as the context may require.

“Agreement” means the Terms of Use, the Privacy and Security Statement and the relevant additional terms described in Section 1.02(b), which together constitute a single binding agreement of terms and conditions for your use of the Service.

“Bill of Lading Handling Service” means certain services which allow for, amongst other things, the transmission of, storage of and printing of bills of lading, sea waybills or other shipping documents that OOCL, in its absolute discretion provide to Registered Users (see Article 6) via the OOCL Web Site from time to time.

“Bill of Lading Internet Processing Service” means certain services which allow for, amongst other things, the preparation of, transmission of, amendment to, request for, storage of and printing of or other processing of, bills of lading, sea waybills or other shipping documents that OOCL may in its absolute discretion provide to Company Members (see Article 7) via the OOCL Web Site at its absolute discretion from time to time.

“Content” means all and any Data (including, without limitation, any e-mail notifications (and documents generated thereby) made available to you by OOCL) as may be Posted to or otherwise accessible on or through the OOCL Network.

“Data” means programs, text, messages, software, sound, pictures, video, graphics, any products or materials and any information in whatever form.

“Interactive Voice Response Service” or “IVR” means an automated telephony system that interacts with callers, accepts a combination of voice telephone input and touch-tone keypad selection and provides appropriate responses.

“Posted” means uploaded, downloaded, posted, exchanged, transmitted to, generated in, communicated to, or included in.

“Privacy and Security Statement” means all the terms and conditions in the [Privacy and Security Statement](#) which can be viewed by accessing the “Privacy and Security Statement” link on the OOCL Web Site.

“Short Message Service” or “SMS” means the service for sending short messages to and from mobile devices.

“System Administrator” means CargoSmart or such other entity that OOCL may engage from time to time to host and maintain the Service or any portion thereof and to administer the registration of Company Members and Associates (as hereinafter defined) and to manage their profiles.

“Terms of Use” means all the terms and conditions of this OOCL License Agreement and Terms of Use.

“User” means any person who accesses or uses the Service.

Unless otherwise stated, references to Sections or Articles are to sections and articles of this Terms of Use.

You agree that there are no standards of performance for the Service except those that are expressly set forth in this Agreement.

**Section 1.02. Your Eligibility.**  
As a condition for your use of the Service, you undertake, represent and warrant that:  
(a) you have the legal and other requisite authority to enter into this Agreement with valid and binding effect on you and/or any entity you represent and on behalf of which you are entering into this Agreement; and  
(b) you will only use the Service in compliance with this Agreement.

9. CargoSmart 이용약관과 개인 정보 및 보안 동의서에 “Accept”을 눌러 동의합니다.



**CargoSmart**

**Terms of Use and Privacy and Security Statement Acceptance - CargoSmart**

Please indicate your acceptance of these terms and conditions by clicking the Accept or Decline button at the bottom of this page.  
Last Updated:

Before using the whole or any part of the Service (as defined below), please read the following terms and conditions which govern use of the Service. By using the Service or any portion thereof, you agree to these terms and conditions of use. If you do not agree, please do not use the Service or any part thereof. The Service is intended for use by businesses for business purposes and is not intended to be used by individuals for personal, family or household purposes.

**CARGOSMART LICENSE AGREEMENT AND TERMS OF USE**

ARTICLE 1  
THE SERVICE

**Section 1.01. The Service.**  
The Service consists of various services and information provided by CargoSmart (“CargoSmart”) including, without limitation, the services and information provided on and/or in connection with:  
(i) the CargoSmart web sites operating under the domain names [www.cargosmart.com](http://www.cargosmart.com), [www.cargosmart.co](http://www.cargosmart.co), and such other domain names which CargoSmart may register and/or make available to you from time to time (“CargoSmart Web Sites”), and  
(ii) the CargoSmart Desktop application, the CargoSmart Short Message Service application (“SMS”) (via wireless communications link), the CargoSmart EDI Integration Service (as defined in Section 2.05 (iii)) or any other network communications infrastructure or any software or other functions made available to you by CargoSmart or its third party service providers (all together, with the CargoSmart Web Sites, the “CargoSmart Network”), and includes all Content and the structuring, processing, translating and generating of such Content

References to the “Service” are to the Service as a whole or any part thereof, as the context may require.

“Content” means all and any Data (including, without limitation, any e-mail notifications and Worksheets (and documents generated thereby) made available to you by CargoSmart as may be Posted to or otherwise accessible on or through the CargoSmart Network.

“Data” means programs, text, messages, software, sound, pictures, video, graphics, any products or materials and any information in whatever form.

“Posted” means uploaded, downloaded, posted, exchanged, transmitted to, generated in, communicated to, or included in.

“User” means any person who accesses or uses the Service.

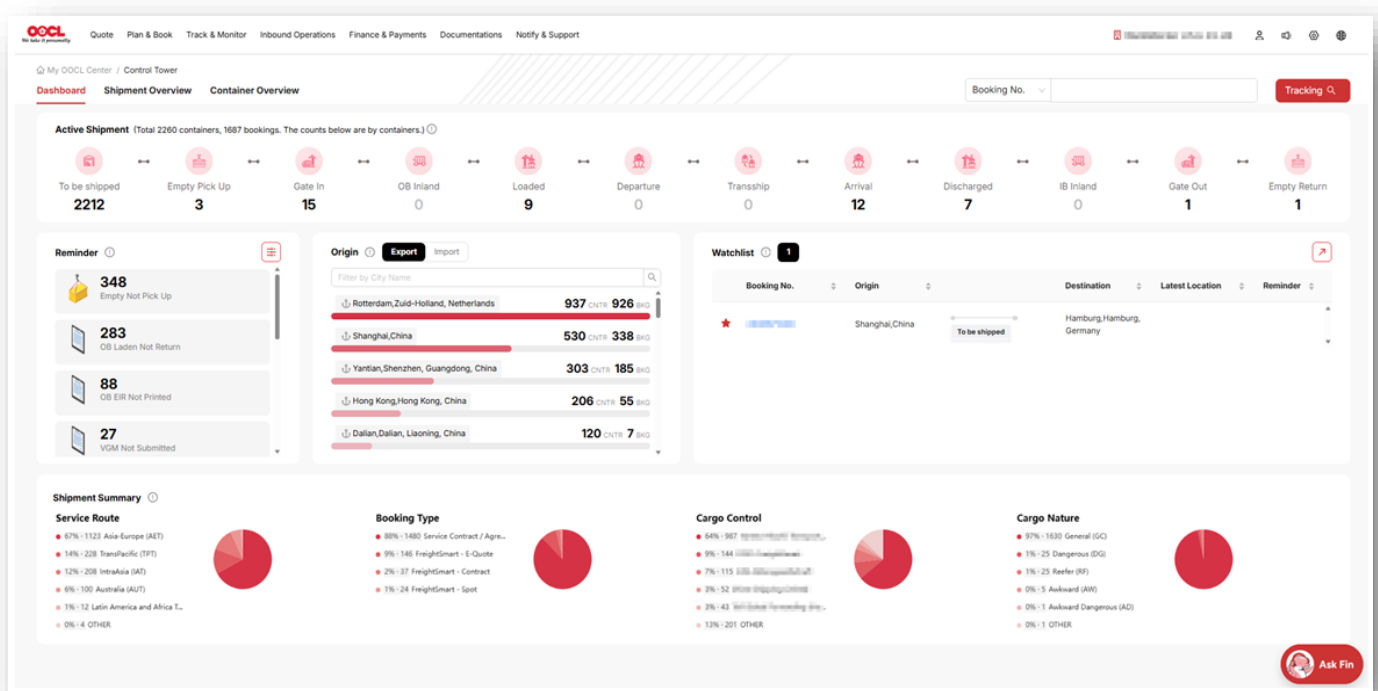
“Worksheets” means the CargoSmart Booking Worksheet and the Shipping Instructions Worksheet as identified as such on the CargoSmart Web Sites, and any other software or other functions (and upgrades thereof) made available to you by CargoSmart.

You agree that there are no standards of performance for the Service except those that are expressly set forth in this Agreement.

**Section 1.02. Your Eligibility.**  
As a condition for your use of the Service, you undertake, represent and warrant that:  
(a) you have the legal and other requisite authority to enter into this Agreement with valid and binding effect on you and/or any entity you represent and on behalf of which you are entering into this Agreement, and  
(b) you will only use the Service in compliance with this Agreement.

**Section 1.03. Changes to the Service and Additional Terms.**

10. MOC 홈화면으로 로그인하여 사용할 수 있게됩니다.



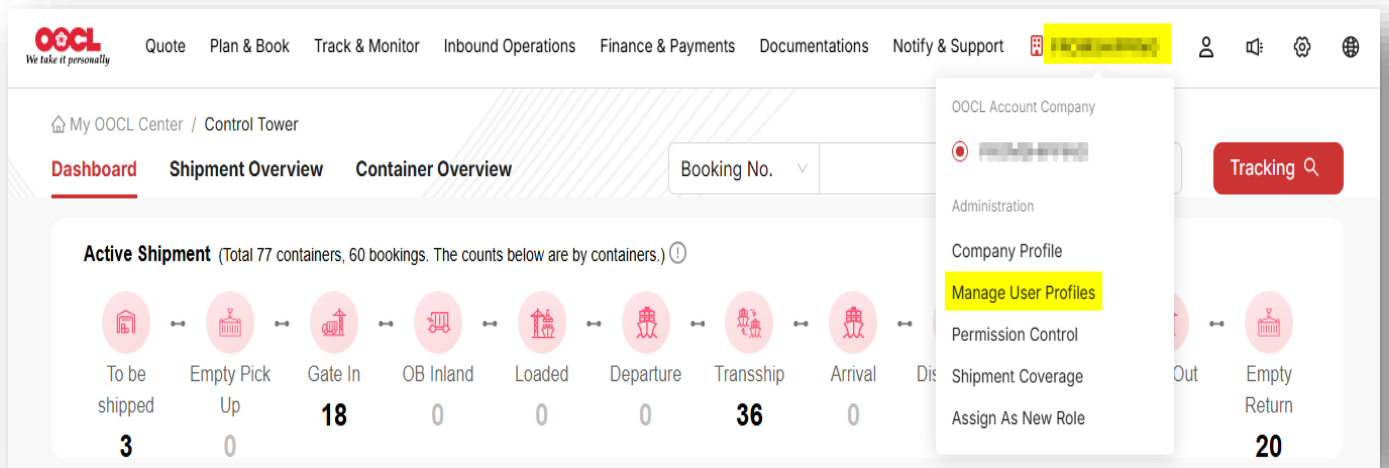
The screenshot displays the OOCL MOC dashboard with the following sections:

- Active Shipment:** Total 2260 containers, 1687 bookings. Status counts: To be shipped (2212), Empty Pick Up (3), Gate In (15), OB Inland (0), Loaded (9), Departure (0), Transship (0), Arrival (12), Discharged (7), IB Inland (0), Gate Out (1), Empty Return (1).
- Reminder:** 348 Empty Not Pick Up, 283 OB Laden Not Return, 88 OB EIR Not Printed, 27 VCM Not Submitted.
- Origin (Export):**

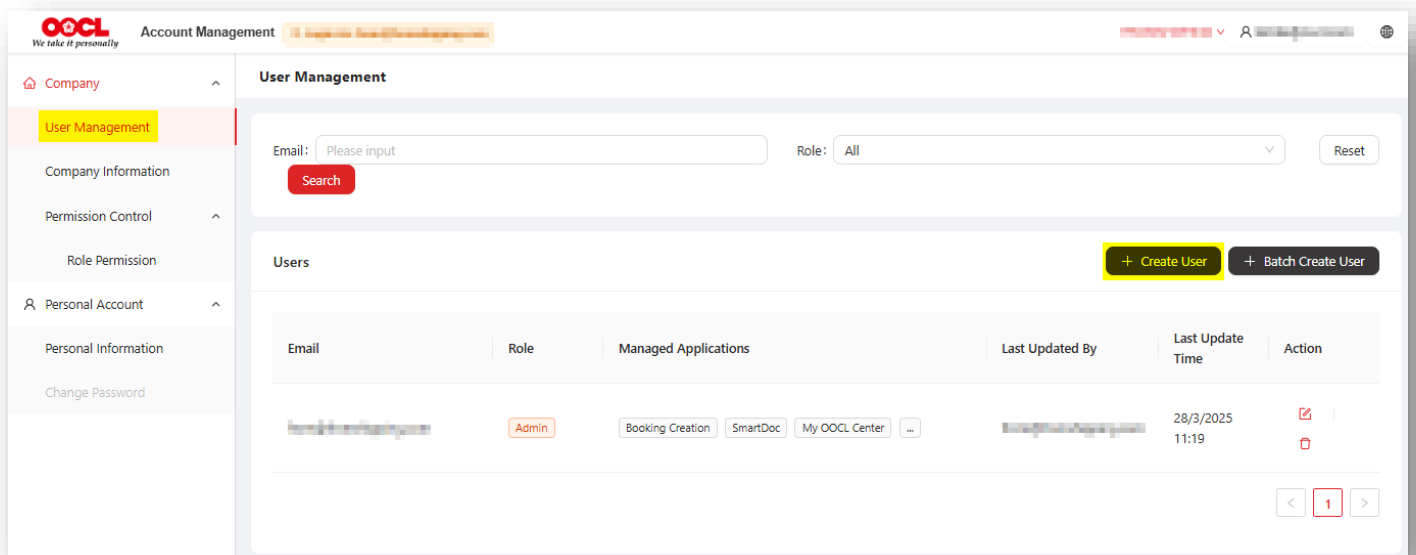
Origin	937 CNTR	926 BKG
Rotterdam,Zuid-Holland, Netherlands	937	926
Shanghai,China	530	338
Yantian,Shenzhen, Guangdong, China	303	185
Hong Kong,Hong Kong, China	206	55
Dalian,Dalian, Liaoning, China	120	7
- Watchlist:** 1 item listed with Booking No., Origin (Shanghai,China), Destination (Hamburg,Hamburg, Germany), Latest Location, and Reminder.
- Shipment Summary:**
  - Service Route:** 67% - 1123 Asia-Europe (AET), 14% - 228 TransPacific (TPF), 12% - 208 IntraAsia (IAI), 6% - 100 Australia (AUI), 1% - 12 Latin America and Africa L., 0% - 4 OTHER.
  - Booking Type:** 88% - 1480 Service Contract / Agre..., 9% - 146 FreightSmart - E-Quote, 2% - 37 FreightSmart - Contract, 1% - 24 FreightSmart - Spot.
  - Cargo Control:** 64% - 907 General (GC), 9% - 144 Dangerous (DG), 7% - 115 Reefer (RF), 3% - 52 Bulk (BKG), 3% - 43 Bulk (BKG), 13% - 201 OTHER.
  - Cargo Nature:** 97% - 1630 General (GC), 1% - 25 Dangerous (DG), 1% - 25 Reefer (RF), 0% - 5 Aukward (AW), 0% - 1 Aukward Dangerous (AD), 0% - 1 OTHER.

## [사용자 계정 추가하기]

업체 등록이 완료되어 대표 ID가 생성되면, 해당 ID는 자동으로 관리자 계정으로 지정됩니다. 관리자 계정으로 로그인 후, Menu 바 오른쪽 상단 회사명을 클릭하여 Manage User Profile 메뉴에서 추가 사용자를 생성할 수 있습니다.



### 1. User Management 에서 Create User 를 클릭합니다.



2. User Profile 항목 입력 : 필수 항목(\* 표시 부분)을 모두 입력합니다.

- 1) **Name** : 사용자 **영문 이름**을 입력합니다.
- 2) **Email Address** : 계정 아이디로 사용할 **이메일 주소**를 입력합니다.
- 3) **Role** : 사용자 권한을 선택합니다.
  - ▶ **General User** – 일반 사용자
  - ▶ **App Admin** – 기능별 관리자
  - ▶ **Admin** - 관리자 (사용자 추가 및 권한 부여등이 가능합니다.)

← Create User

User Profile    Role Permission

\* Name :

Mr.    First name    Middle name (Op...    Last name

\* Email Address :

Phone No. (Only number 0-9 are allowed) :

Country Code    Area Code    Local Code (Only number 0-9 are allowed)

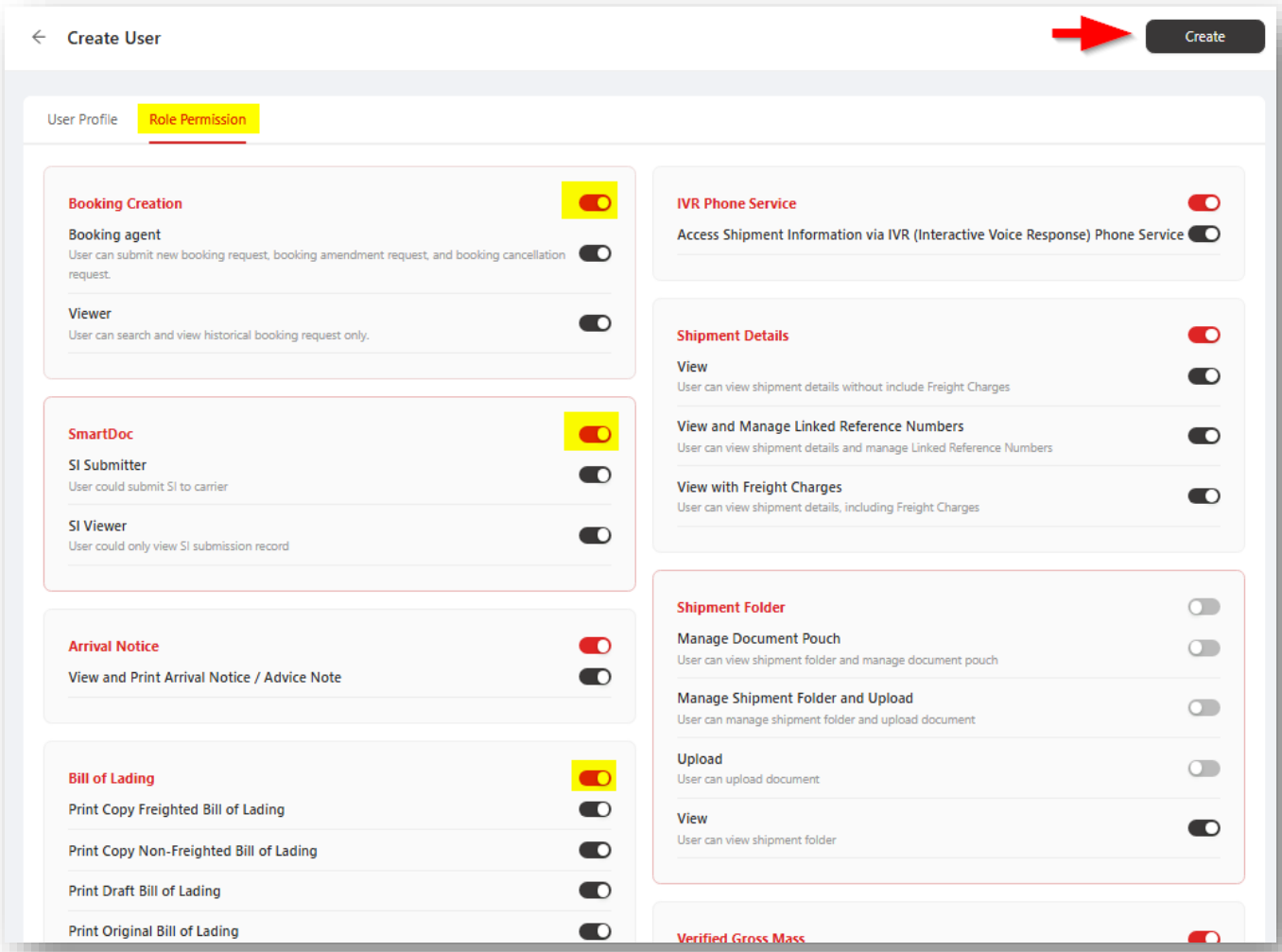
Job Title :

Department :

Role :

General User     App Admin     Admin

3. Role Permission : 각 기능에 대한 사용 권한을 설정하는 항목입니다.  
사용자가 이용할 모든 권한을 선택한 후 Create 버튼을 눌러 추가를 완료합니다.



4. **암호 설정** : 추가된 사용자 이메일 계정으로 “**Activate Your OOCL Account**” 제목의 이메일이 발송됩니다. 이메일 내 **Activation link** 를 클릭한 후, 안내에 따라 “Click here to proceed”를 선택하면 암호 설정 화면으로 이동합니다. 암호를 생성한 후에는 해당 계정으로 로그인하여 서비스를 이용하실 수 있습니다.

