



We take it personally



16 December 2013

Re: Holidays – December 24, 25, 30 & 31, 2013 and January 1, 2014

Dear Valued Customers,

This is to inform you of our shipping instruction cut off, depot and terminal schedules for the coming December 24, 25, 30 & 31, 2013 and January 1, 2014 holidays.

I. Terminal operations schedule as follows:

| Date | Manila Int'l. Cntr. Terminal (MICT) | Manila South Harbour |
|-------------------|-------------------------------------|----------------------|
| December 24, 2013 | 1900hrs - close | 1900hrs - close |
| December 25, 2013 | 1900hrs - resume | 1900hrs - resume |
| December 31, 2013 | 1900hrs - close | 1900hrs - close |
| January 1, 2014 | 1900hrs - resume | 1900hrs - resume |

II. Container depot schedule as follows:

| Date | Trans Ocean | ATI |
|-------------------|------------------|------------------|
| December 24, 2013 | 1900hrs - close | 1900hrs - close |
| December 25, 2013 | 1900hrs - resume | 1900hrs - resume |
| December 31, 2013 | 1900hrs - close | 1900hrs - close |
| January 1, 2014 | 1900hrs - resume | 1900hrs - resume |

III. Chassis depot schedule as follows:

| Date | Transcom | QP Marine |
|-------------------|-------------------|-------------------|
| December 24, 2013 | 0800hrs – 1700hrs | 0800hrs – 1700hrs |
| December 25, 2013 | Close | Close |
| December 26, 2013 | Regular | 0800hrs – 1700hrs |
| December 30, 2013 | 0800hrs – 1700hrs | Close |
| December 31, 2013 | 0800hrs – 1700hrs | 0800hrs – 1700hrs |
| January 1, 2014 | Close | Close |

IV. There will be no changes on our cut-off for final shipping instruction submission. Herewith is our published cut off:

| Service | Vessel | Sailing | SI Cut-Off | Remarks |
|---------------------------------|-------------------------------------|------------------|----------------------|--|
| PHF via Kaohsiung | Lindavia | Sunday | SAT 1700H | All US/Canada bound cargo |
| | | | MON 1000H | All destinations except USA and CANADA |
| MFS via Singapore | Resourceful/ Kota Hasil/ Yossa Bhum | Monday/ Thursday | TUE 1200H/ FRI 1200H | All destinations |
| PHF2 via Hong Kong/ Da Chan Bay | Olympia | Monday | TUE 1000H | All destinations |

Kindly note that final and complete shipping instruction is needed in order for your cargo not to be unmanifested and retained on board. To avoid penalties such as, but not limited to late shipping instruction fee of \$100, we strongly encourage you to submit your FINAL S.I. no later than published cut off.

If you require more information, please do not hesitate to contact our sales and customer service representatives. For complete contact lists, you may refer to the following link:
<http://www.oocl.com/philippines/eng/localinformation/localcontacts/Pages/default.aspx>

Thank you very much for patronizing OOCL.

Yours faithfully,

Customer Service Department
 OOCL (PHILIPPINES), INC.
(This is an electronic letter. No signature is required)