

18 October 2013

Re: Holiday Notice: All Saints' Day (November 1, 2013) and All Souls' Day (November 2, 2013)

Dear Valued Customers,

This is to inform you that our office will be closed on November 1, 2013 (Friday) in observance of All Saints' Day. Furthermore, the following are our shipping instruction cut off, depot and terminal schedules.

- I. Terminal operations will be on regular schedule (overnight receiving)
- II. Container depot schedule as follows:
 - i.) Trans Ocean (TOCSI)
 - Nov. 01 - will be opened from 0800hrs until 2400hrs
 - Nov. 02 – will be opened from 0800hrs until 1700hrs
 - ii.) ATI
 - Nov. 01 & 02 - on regular schedule
- III. Chassis depot schedule as follows:
 - i.) Transcom chassis depot
 - Nov. 01 & 02 – will be closed
 - ii.) QP Marine chassis depot
 - Nov. 01 - will be opened from 0800hrs until 2400hrs
 - Nov. 02 – will be opened from 0800hrs until 1700hrs
- IV. There will be changes on final shipping instruction cut off for our MFS midweek sailing only. Herewith is our revised cut off:

Service	Vessel Voyage	Sailing Date	SI Cut-Off	Remarks
MFS via Singapore	Kota Harta 084 W	Oct. 31, 2013	Oct. 31, 2013 (1730hrs)	All destinations

Other sailings will follow standard shipping instruction cut off. For complete details, kindly refer to the following link:

<http://www.oocl.com/philippines/eng/localinformation/customerserviceguide/exportprocedures/Pages/default.aspx>

Please note that final and complete shipping instruction is needed in order for your cargo not to be unmanifested and retained on board. To avoid penalties such as, but not limited to late shipping instruction fee of \$100, we encourage you to submit your FINAL S.I. no later than the above mentioned cut off.

OOCL (Philippines) Inc.

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(63-2) 554-8000

 An OOIL Group Company

If you require more information, please do not hesitate to contact our sales and customer service representatives. For complete contact lists, you may refer to the following link: <http://www.oocl.com/philippines/eng/localinformation/localcontacts/Pages/default.aspx>

Thank you very much for patronizing OOCL.

Yours faithfully,

Customer Service Department
OOCL (PHILIPPINES), INC.
(This is an electronic letter. No signature is required)